NACBS EXECUTIVE COMMITTEE
8:30 A.M., Saturday, January 5, 2002
Westin St. Francis Hotel
San Francisco, CA

1. Decision to share a brief report of this Exec committee mtg with Council, but not the minutes themselves

2. Review of Toronto Mtg --

Toronto essentially broke even – perhaps small profit – figures will bounce around a little as money comes in.

Question of Technology use: costs spent on ordering a.v. & other equipment are rising with each meeting – Toronto quite high -- perhaps cautionary language in acceptance letter (along the lines of please consider if you really need it – use it if you do order it), scheduling all panels using technology on same day (to cut set up & delivery charges), or urging folks to bring simple handouts or their own laptops are ways to cut cost. Suggestion was made that panels requesting a.v. or computer equipment pay an 'equipment fee' – but this suggestion was thought unworkable.

Second night reception: we need to ask Stephen Brooke about the $1250 and whether or not York University got their money back or whether they actually paid for the reception. Marc will contact. Check to see if Joe Block left me a memo of local arrangement issues.

Packets did not have a list of registrants w/e-mails so that participants could follow up afterwards with people they met or saw at the conference – should correct this at the next annual meeting.

Question of non-payment (several issues):

People appearing on program who don't pay will get letter afterwards effectively barring them from future programs unless they pay;

Folks from U.K. and other abroad. They too will receive this letter and we will look into taking credit card payments (perhaps piggybacking on our arrangement with U Chicago Press) – Marc will do this.

Folks who pre-register w/o payment and then don't pay at conference --- we will cease to allow people to do this – unless the credit card thing doesn't work – and then perhaps limit the practice to folks from abroad.

Look into web-site registrations – have them print out and send in since encryption for the web-site to take cards over the web would be too expensive.

3. Plans for Baltimore, Portland and Philadelphia --

Baltimore: contract says that payment is due three days before the meeting—but won't be able to make total cost. Diane and Marty are dealing with hotel to see if this can be mitigated.

Diane Willen is de facto local arrangements chair – she is commuting to Baltimore for personal reasons but will need help. Suggestions made to Linda about people (independent scholars and institutionally-based faculty) in the area who might help and/or provide things like grad students to man tables etc.

Question of a second reception has come up – SCBS needs to be alerted to the costs this can entail if it is not subsidized. Perhaps the press at JHU would be willing to help (they publish lots in British History, plus important journals that are of use to scholars in British Studies)

Portland: all on track, there is a low number of rooms booked because we assume that this will be a more lightly attended meeting (fewer members in NWCBS, expensive to get there, Portland is not necessarily a draw as an urban center)

Philadelphia: the number of rooms has been amended downward to the level of Toronto (438 with an 80% guarantee). There is no cut off date on the guarantee.

4. Next Associate Executive Secretary – Seleski will serve until the Portland meeting, defer this discussion until this time next year.

5. Book Exhibit: Seleski distributed copies of draft 'template' letters to be sent to publishers who might be interested in exhibiting books at NACBS meetings. Exec Comm will send suggestions, etc. to Seleski who will bring this back at the next meeting. Philadelphia is the most likely meeting to launch expansion of the exhibit.

Wiener will call Judy Lohr at Scholar's Choice to explore their thoughts regarding payment for exhibit space. Hotels are beginning to charge for exhibit space and regardless of whether or not the exhibit expands to include other publishers, we will need to get some contribution from Scholar's Choice.

6. Clarification for rules of eligibility for prizes. – the confusion about residency, citizenship/immigration status & eligibility was raised. The decision was that "persons who are citizens or permanent residents and living in the North America." would be the standard of eligibility for all NACBS prizes – this would make ineligible US or Canadian citizens living/working in Britain but was considered the best solution to a thorny issue. The prize committee chair should monitor this and if s/he receives a submission from someone whose residency or citizenship/permanent residence status is doubtful, the committee chair should phone the author to resolve it. The Exec. Sec will include this

information in the instructions sent to prize committee chairs.

7. Journals Committee – a committee consisting of Fred Leventhal, Barbara Harris and Nancy Ellenberger has been put together by the President to make recommendations to the Council about the future of the journals.

8. Future of *Albion* – Michael Moore will cease commissioning articles after 2003 for the issues through 2004. He will retire in 2005. Question arises as to whether or not NACBS should retain two journals after his retirement or whether we should seek a new editor.

British Studies Intelligencer – will be put on-line with next issue at the NACBS web-site. Will be 'published' 4 times a year and members will be e-mailed with the link when a new issue is put up.

9. British Council Funding – the new head of the British Council, Andy McKay has not yet responded to Linda's letter requesting a continuation of funding for NACBS projects. She will follow up on it. If there is a reluctance to continue the relationship on current basis, Exec Comm put priority on funding for book prize, then grad student prize, then subvention for speakers.

10. Plans for future conference with Royal Historical Society – these are moving ahead. The conference will be held in July 2003 @ Warwick, one week after the Anglo-American. The topic is "The crossing of influences on popular culture between UK and US". There will be a call for papers distributed, and conference will be a mix of invited and submitted papers.

11. Affiliation with European British Studies Association – have received an e-mail from head. Will encourage them and see what develops.

12. Review of text of new brochure – Brian will circulate an update of the brochure, Marty will look into Rice supporting the printing of it.

13. Council Membership – reiterated that members of the Council must be NACBS members when they are nominated for office. The nominating committee will be instructed about the importance of ascertaining the membership status of persons nominated for NACBS office (as well as of looking for nominees among those who have been active in regional CBSs and of the importance of regional, institutional, gender, ethnic, etc. diversity when nominating a slate of candidates)

The meeting adjourned at 11:45